

WATTSBURG AREA SCHOOL DISTRICT BOARD OF EDUCATION

MAY 18, 2020

The Wattsburg Area School District Board of Education held their Regular Board meeting via electronic virtual meeting platform on Monday, May 18, 2020. President Andy Pushchak called the meeting to order at 7:00 PM and the Pledge of Allegiance was recited.

Mr. Jeremy Bloeser, Mrs. Amanda Farrell, Mr. Shawn Matson, Mr. Steve O'Donnell, Mr. Josh Paris, Mrs. Julie Piekiewicz, Mrs. Tara Pound, Mr. Marty Pushchak and Dr. Andy Pushchak attended. Mr. Kenneth Berlin, Superintendent; Mrs. Rebecca Kelley, Assistant to the Superintendent; Mrs. Vicki Bendig Business Administrator and Attorney Christine McClure, Solicitor also attended.

Roll Call

Motion by Mrs. Farrell, seconded by Mr. Paris to approve the agenda and addendum as presented. Motion approved by a voice vote with no opposition. Motion carried.

Agenda

Motion by Mrs. Pound, seconded by Mr. O'Donnell to approve the meeting minutes of the April 20, 2020 Regular Board Meeting and the May 11, 2020 Work Session as presented. Motion approved by a voice vote with no opposition. Motion carried.

Meeting Minutes

No visitors requested to address the Board.

Guest & Citizens Comments

During School Reports, Mr. Miller shared the high school's plans for Commencement this year. Due to the Covid-19 protocol, we have hired a professional videographer who will film each graduate on stage receiving their diploma and the graduate speakers will be recorded. A video will be compiled to make a ceremony which will be placed on Facebook for viewing on June 4, 2020 (the time of our normal Commencement Ceremony). Each graduate will receive a copy of the video. The district will participate in a statewide "Light the Night" to honor the 2020 graduates. Each school will light their stadium lights on May 20th. The standard percentage of students are graduating. Zoom is being utilized by teachers for students who may need assistance.

School Reports

Mr. Paris updated the board on the remote learning at the middle school. Remote learning is going well. The faculty meetings in November focused on Microsoft TEAMS and there continues to be weekly meetings with the teaching staff. Teachers have done a fantastic job of reaching out to their students and families. Honor students will be mailed their certificates and the 8th graders will receive a recognition video and tee shirt. The teachers are keeping notes on what has been working and where improvements need to be made.

Mrs. Barboni shared that WQLN school on TV have been taping and broadcasting teachers doing lessons. Kim Webb will be aired on May 25, 2020

at 9:00 AM. Learning online has been difficult for K, 1 and 2 but the teachers have been reaching out to parents. The first week we were unsure how efficient online learning would be for the younger grades but as of now 96% are doing the online learning. Kudos to the Tech Integrators who have been a huge help getting the faculty trained and able to work online. Also, kudos to Mrs. Hedderman for all her support and assistance. Everything seems to be running smoothly.

**School Reports
continued**

The participation online/packets is about 97% in WAEC, and 90-95% at WAMS. Home visits are being done to the students who have not have not participated either by packets or online.

The transition of the new building for both the 4th and 8th grade students will focus on the students not on the building itself. We hope to be able to host an open house for the students changing to another building in August but presently, we need to wait to see how things are opened.

Mr. Berlin compliments the principal, tech integrators and the IT department for all their work on getting the online learning to the students. This has been a tremendous job and given all the obstacles our district has done great. He also shared that the district is due about \$239,000 from the CARES Act and we should have more information about opening the schools for fall by mid-June.

There was not Superintendent's Report this evening.

**Superintendent's
Report
Business
Administrator's
Report**

Motion by Mr. Pushchak, seconded by Mr. O'Donnell to approve the following reports, payments and invoices as presented:

- Revenue & Expenditure Reports for MONTH
 - [General Fund](#): \$8,152,449.25
 - [YTD Budget to Actual Report](#)
 - [Capital Projects](#): \$1,948,540.26
 - [Cafeteria](#): \$196,630.65
 - [Cafeteria Profit/Loss](#): **\$8,743.41**
- Checks and Invoices
 - [Exhibit A1](#) Checks Already Written: \$32,535.99
 - [Exhibit A2](#) Checks Already Written: \$75.05
 - [Exhibit A3](#) General Fund Bills: \$235,416.52
 - [Exhibit B2](#) Cafeteria Bills: \$26,552.94
 - [Exhibit D](#) SHS Activity Fund Report: \$69,850.60

Motion approved by a voice vote with no opposition. Motion carried.

Motion by Mr. Bloeser, seconded by Mr. Paris to appoint the firm of Knox, McLaughlin, Gornall and Sennett with Ms. Christine McClure as the School District's solicitor and Mr. Mark Kuhar as the Labor Relations solicitor for the 2020-2021 fiscal year. Motion approved by a voice vote with no opposition. Motion carried.

**District Solicitor for
2020-2021**

Dr. Pushchak thanked Attorney McClure for the exceptional services provided to the district by Knox.

Motion by Mr. Pushchak, seconded by Mrs. Farrell to approve the monthly budgetary transfer from the budget vs. actual report as outlined in [Exhibit E](#). In a recorded roll call vote, the following members voted to approve the budgetary transfers: Mr. Pushchak, Mr. Bloeser, Mrs. Farrell, Mr. Matson, Mr. O'Donnell, Mr. Paris, Mrs. Pikiwicz, Mrs. Pound and Dr. Puschak. Motion carried.

Budgetary Transfers

Motion by Mr. Puschak, seconded by Mrs. Farrell to elect Northwest Savings Bank (Wattsburg Branch) as the WASD Treasurer for the 2020-2021 fiscal year and to authorize Justin Terrill to be the designated signatory. Motion approved by a voice vote with no opposition. Motion carried.

WASD Treasurer for 2020-2021

Motion by Mr. Pushchak, seconded by Mrs. Pikiwicz to approve Northwest Savings Bank (Wattsburg Branch) as the WASD Depository for the 2020-2021 fiscal year. Motion approved by a voice vote with no opposition. Motion carried.

WASD Depository for 2020-2021

Motion by Mr. Pushchak, seconded by Mrs. Pikiwicz to appoint Berkheimer Associates as the current delinquent per capita collector for the 2020-2021 fiscal year. Motion approved by a voice vote with no opposition. Motion carried.

Delinquent Per Capita Tax Collector

Motion by Mr. Pushchak, seconded by Mr. Paris to approve the renewal agreement with The Nutrition Group for food service management for the 2020-2021 school year with the option to renew for three additional years as outlined in [Exhibit F](#). In a recorded roll call vote, the following members voted to approve the renewal agreement: Mr. Pushchak, Mr. Bloeser, Mrs. Farrell, Mr. Matson, Mr. O'Donnell, Mr. Paris, Mrs. Pikiwicz, Mrs. Pound and Dr. Puschak. Motion carried.

The Nutrition Group Food Services Agreement

Motion by Mr. Paris, seconded by Mr. Bloeser to approve the Industrial Appraisal Company agreement to provide an appraisal for the WASD fixed asset accounting control and insurance valuation purposes as outlined in [Exhibit G](#). Motion approved by a voice vote with no opposition. Motion carried.

Asset Appraisal

Motion by Mr. Bloeser, seconded by Mr. O'Donnell to approve the following appointments

Personnel Appointments

- Rachel Merry as Administrative Assistant for the Business Office effective June 1, 2020 and to approve the Act 93 Agreement.
- Michelle Leone as Summer School Science Teacher to be paid at the contractual rate according to the WASD/WEA Collective Bargaining Unit Agreement.
- Elizabeth Garcia, Jamie Kotlar and Emily Manino as ESY Teachers anticipated the month of July 2020 and possibly August 2020 to be

paid at contractual rate according to the WASD/WEA Collective Bargaining Unit Agreement.

- Susan Huff as Accounting Clerk for the Business Office effective June 1, 2020 and to approve the Act 93 Agreement.

Motion approved by a voice vote with no opposition. Motion carried.

Motion by Mr. Bloeser, seconded by Mr. Paris to approve the Memorandum of Understanding between the Erie County Sheriff's Office and Wattsburg Area School District as outlined in [Exhibit H](#). Motion approved by a voice vote with no opposition. Motion carried.

**School Resource
Officer
Memorandum of
Understanding**

Motion by Mr. Bloeser, seconded by Mr. O'Donnell to approve the reimbursement of tuition as outlined in [attachment 1](#). Motion approved by a voice vote with no opposition. Motion carried.

**Tuition
Reimbursement**

Motion by Mr. Bloeser, seconded by Mr. O'Donnell to accept the resignation of Lauren Cassano, high school Social Studies teacher effective August 19, 2020. Motion approved with regret by a voice vote with no opposition.

**Personnel
Resignation**

Motion by Mr. Bloeser, seconded by Mr. Paris to approve Danielle Turner as Technology Summer Help at \$10.00/hour effective June 1, 2020. Motion approved with regret by a voice vote with no opposition.

Summer Help

Motion by Mrs. Farrell, seconded by Mr. Paris to approve the first reading of the following policies

**First Reading
Policies**

- Policy 006.1 Attendance at Meeting Via Electronic Communications [Exhibit I](#)
- Policy 222 Tobacco and Vaping Products – Students [Exhibit J](#)
- Policy 323 Tobacco and Vaping Products – Employees [Exhibit K](#)
- Policy 626 Federal Fiscal Compliance [Exhibit L](#)
- Policy 707 Use of School Facilities [Exhibit M](#)
- Policy 810.1 Commercial Driver's License Drug and Alcohol Clearinghouse [Exhibit N](#)
- Policy 904 Public Attendance at School Events (Attachment to policy also updated) [Exhibit O](#).

Motion approved by a voice vote with no opposition. Motion carried.

Motion by Mrs. Pikiewicz, seconded by Mr. Pushchak to approve the following:

- The Professional Learning and Teacher Support Compass Plan Agreement for the 2020-2021 school year, between Wilson Language company and the Wattsburg Area School District as outlined in [Exhibit P](#).
- Seniors who meet all graduation requirements to receive a Seneca High School diploma as outlined in [Exhibit Q](#).
- The Title Nonpublic Agreement between Northwest Tri-County Intermediate Unit and Wattsburg Area School District for Title I Services billing for 2019-2020 as outlined [Exhibit R](#).

**Compass
Agreement**

Graduating Seniors

**Title Non-Public
Agreement**

- The Educator & Clinician Preparation Field Experience Agreement between Indiana University of Pennsylvania and Wattsburg Area School District as outlined in [attachment 2](#).
- The contract for Language Instructional Education Program Services between Northwest Tri-County Intermediate Unit and WASD for the 2020-2021 school year as outlined in [attachment 3](#).

Motion approved by a voice vote with no opposition. Motion carried.

Motion by Mr. Matson, seconded by Mr. O'Donnell to approve the following Athletic Appointments for the 2020-2021 school year:

- Bretton Smith as Golf Head Coach, step 1.
- Dana Miller as First Assistant Cross-Country, step 2+.
- Steve Carter as 8th Grade Girls' Basketball Coach, step 2+.

Motion approved by a voice vote with no opposition. Motion carried.

Motion by Mr. Paris, seconded by Mr. Pushchak to declare SHS/WAMS instruments as surplus. Instruments are unusable and not financially viable for repair.

- Yamaha Electric Piano
- Holton Trombone
- King Trombone x 2
- Olds Baritone
- Unknown Make Baritone
- Unknown Make Tuba
- Bundy Bass Clarinet

Motion approved by a voice vote with no opposition. Motion carried.

Motion by Mr. Bloeser, seconded by Mr. Paris to approve the participation of the Wattsburg Area School District in the Summer Food Service Program as administered by the Northwest Tri-County Intermediate Unit #5. Motion approved by a voice vote with no opposition.

Mr. O'Donnell shared that the Erie County Vo-Tech will hold a virtual graduation for it's seniors.

During Board Correspondence and Dialogue, Dr. Pushchak recognized the administration, teachers, staff and parents for all the work all the way around during the COVID quarantine. He also recognized the food service workers for their dedicated work of getting food distributed during this time.

Mrs. Pound questioned the Network Assessment. Mr. Berlin shared that the IT staff and administration went through the assessment report and one of the problems is the imaging on the students' computers. The IT department will be reimaging the computers over the summer break to take care of the problem.

Mr. Paris asked if there was an update on the stadium. Mr. Berlin shared there will be another change order as we failed the perk test and addition drainage

IUP Affiliation Agreement

Language Instruction Education Agreement

Athletic Appointments

Surplus Items

Summer Food Program

Erie County Vo-Tech

Board Correspondence and Dialogue

will be necessary. This will be covered by our contingency. Everything is on track.

Dr. Pushchak thanked everyone for the continued support as we conduct our meetings virtually.

There being no further business before the Board, upon motion by Mr. Paris, seconded by Mrs. Pound the meeting was adjourned at 8:09 PM

Adjournment

Signature on File
Vicki Bendig
School Board Secretary